



CITY OF HOUSTON

Houston Police Department
Neighborhood Protection Corps
2636 South Loop West, Suite 400, Houston, TX 77054

OPEN RECORDS REQUEST

Request is submitted to REVIEW the file for the following property: _____

Request is submitted for COPIES from the file for the following property: _____

Copies requested: _____

Request is submitted for a list of properties that have received violation notices regarding their building (The most recent list will be provided unless otherwise requested)

Request is submitted for a list of properties that have hearing orders (The most recent list will be provided unless otherwise requested)

Other request: _____

Applicable charges will apply. Responses will be provided within 10 business days. For questions, please call 713-218-5885.

Requestor Name (please print): _____

Requestor Address (please print): _____

Requestor Telephone: _____

Signature: _____ Date: _____

Date received: _____

Copy fee \$ _____

Initials: _____

Date information provided: _____

Receipt#: _____

Other: _____